

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
July 22, 2013**

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The regular meeting of the Holtville City Council was held on Monday, July 22, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 5:30 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 6:03 p.m.

**INVOCATION:**

The invocation was led by Mr. Goodsell.

Mr. Goodsell requested a moment of silence for Carol Erwin and Myrl Chambers.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mr. Bradshaw.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on July 18, 2013.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(a))*

Efrain Martinez vs. City of Holtville

No reportable action taken.

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

City Manager Evaluation

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3<sup>rd</sup> Street, Space 5)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

Property: Mobile Home  
Site Address: 1313 E. 7<sup>th</sup> Street Space 60, Spanish Trails Park  
Under Negotiation: CDBG Loan Status/Property Abandonment  
No reportable action taken.

**PUBLIC COMMENTS:**

None

**PRESENTATION – SCAG Land Use & Resource Areas –Tomas Oliva, SCAG**

Mr. Oliva of SCAG provided each Council member with A SCAG Map Book regarding zoning and land use.

**CONSENT AGENDA:**

**1. Current Demands #31973 To #32108**

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Consent Agenda items 1 and 2. The motion carried 5/0.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Ms. Ward assisted with the summer reading program at the library.

Mr. Predmore announced that Turning Point will be selling lemonade in the park Friday to help fight leukemia.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**2. PUBLIC HEARING - Discussion/Related Action To Introduce And Waive The First Reading Of ORDINANCE 480 Regarding Bornt Annexation HV-1-13 – Justina Arce, City Planner**

Mr. Goodsell opened the public hearing at 6:12 p.m. Ms. Arce presented Ordinance 480. Receiving no comments from the audience the public hearing was closed at 6:17 p.m. A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to introduce and waive the first reading of Ordinance 480 regarding Bornt Annexation HV-1-13. The motion carried 5/0 in the form of a roll call vote.

**3. PUBLIC HEARING – Discussion/Related Action To Introduce And Waive the First Reading Of ORDINANCE 481 Regarding Proposed General Plan Land Use Map Amendment, Pre-Zone for APN 045-340-025, and Zoning Map Amendment Associated With Bornt Annexation – Justina Arce, City Planner**

Mr. Goodsell opened the public hearing at 6:18 p.m. Ms. Arce presented Ordinance 481. Receiving no comments from the audience the public hearing was closed at 6:20 p.m. A motion was made by Mr. Bradshaw and seconded by Ms. Ward to introduce and waive the first reading of Ordinance 481 regarding proposed General Plan Land Use Map Amendment, Pre-Zone for

APN 045-340-025, and Zoning Map Amendment associated with Bornt Annexation. The motion carried 5/0 in the form of a roll call vote.

**4. Discussion/Related Action To Approve RESOLUTION 13-32 Accepting Right-Of-Way Dedication From Orchard View Apartments, L.P. For 5<sup>th</sup> Street/SR115 And Authorizing The City Clerk To Execute Certificate Of Acceptance – Justina Arce, City Planner**

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Resolution 13-32 accepting right-of-way dedication from Orchard View Apartments, L.P. for 5<sup>th</sup> Street/SR115 and authorizing the City Clerk to execute Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

**5. Discussion/Related Action To Adopt RESOLUTION 13-33 Awarding The Construction Contract To AM Desert Storm Concrete For TDA Article 3 Pedestrian And LTA Street Sign Replacement Project – Justina Arce, City Planner**

A motion was made by Ms. Ward and seconded by Mr. Layton to adopt Resolution 13-33 awarding the Construction Contract to AM Desert Storm Concrete in the amount of \$80,952.15 for TDA Article 3 Pedestrian and LTA Street Sign Replacement Project. The motion carried 5/0 in the form of a roll call vote.

**6. Discussion/Related Action To Adopt RESOLUTION 13-34 Authorizing Staff To Submit A Grant Application Under The Highway Safety Improvement Program For 5<sup>th</sup> Street Improvements And Approve A 10% Match From LTA – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to adopt Resolution 13-34 authorizing staff to submit a Grant Application under the Highway Safety Improvement Program for 5<sup>th</sup> Street Improvements (with emphasis on 5<sup>th</sup> and Cedar Avenues) and approve a 10% match from LTA. The motion carried 5/0 in the form of a roll call vote.

**7. Discussion/Related Action To Adopt RESOLUTION 13-35 Authorizing Repayment Of Loan To Water Fund By The Former Redevelopment Agency – Nick Wells, Finance Manager**

A motion was made by Mr. Layton and seconded by Mr. Predmore to adopt Resolution 13-35 authorizing repayment of loan to Water Fund by the former Redevelopment Agency. The motion carried 5/0 in the form of a roll call vote.

**8. Discussion/Related Action To Authorize The City Manager To Publish The Request For Qualifications (RFQ) For Professional Services – Alex Meyerhoff, City Manager**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to authorize the City Manager to publish the Request for Qualification (RFQ) for Professional Service. Direction was given to staff to bring a list of qualified applicants back to Council in September. All members present were in favor and the motion carried unanimously.

**INFORMATION ONLY:**

**9. City Manager Report – Alex Meyerhoff**

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Quarterly Grant Report – Justina Arce**

**e. Quarterly Planning Report – Justina Arce**

**Staff Reports**

Written reports were provided by the following: City Manager, Public Works Supervisor, Water Works Supervisor and City Planner.

Mr. Silva reported that the 4<sup>th</sup> of July Pool Party was a success and 200 hotdogs were served. He also reported there was a combustion hay fire at the corner of 5<sup>th</sup> and Walnut Avenues. There were no incidents reported in Holtville or at Imperial Valley College related to fireworks.

Mr. Holt reported there will be a pre-bid conference for the Outfall Pipeline Project this Friday at 10:00 a.m. 30-40 people are expected to attend.

**ADJOURNMENT:**

There being no further business to come before Council, Mr. Goodsell adjourned the meeting at 7:50 p.m.

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Mike Goodsell, Mayor

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Glyn Snyder, City Clerk